

Welby Way Site Action Council Meeting
October 25, 2005
7:00 PM, Welby Way Library

Attendance: Gigi Edler, Jennifer Yoo, Marcia Koff, Patricia Douglas, Judy Lyttle, Fran Jasper, Mauricio Aranda, Ken Keyser, Ramon Olivares, Susan Wong, Kelly Benning, Mary Beth Mayhew, Gina Goodman, Lauren Melendez, Sandra Watson, Debra Blick, Jennifer King, Margo Scoble, Chris Doan, Mary Tuszynski, Zena Greenspan Step, Ram Prayaga, Lori Yalem.

1. Introduction of new Site Council Members
2. STAR Student Assessment Data Analysis – Ms. Yoo: STAR test measures how students perform with reference to the state standards; CAT 6 is norm-referenced (how our students performed with reference to other students' scores) Handout of STAR results for the years 2003-2005. Discussion of what these data mean. AYP = Adequate Yearly Progress set by the state. Welby is far above meeting the AYP goal. To make sure that students' needs are met, Mrs. Koff is examining the Magnet students who are not yet scoring at the "advanced" level; Mrs. Edler and Ms. Yoo are looking at the home school students who are scoring at "basic" or below. Some frustration expressed at the fact that the magnet and home school are not separated in the scoring so that we can look at the progress of each school individually. It was noted that separating the scores would provide helpful information for both schools.
3. Update on school improvement projects – Mrs. Edler: Measure K – Mrs. Edler met with contractors who will be putting awnings on the bungalows. Awnings will not be fabric, but a metal with plastic over it. These will extend over the ramp so as to keep the rain out of the classrooms. Should take place in Feb. Tiling in the auditorium and office has been replaced. OSHA checks all rooms monthly for asbestos problems. There is new carpet in the library. Some offices were painted with parent volunteer help.
4. Banking Time Professional Development – Mrs. Edler: Today was first banking time day. "Differentiation" will be the umbrella focus topic for the prof. developments for the year. The plan is that these meetings will establish a system for teachers to follow when a student begins to show a pattern of not being successful, or gifted students who are not being challenged. Meetings will also be collaborative work in grade levels, so that teachers can help each other in making sure that students are meeting their potential, whether they are low, mid- or upper-range students. We have many gifted teachers, and we want to utilize their expertise by providing input, mentoring, and helping other teachers.
5. El Camino Complex Instructional Cabinet – Mrs. Koff: Instructional Cabinet meets once per month at Hale Middle School to discuss issues that affect our complex (i.e.; spelling bee, Melody of Words, middle school orientation night, etc). Woodland Hills Rotary will be involved with essay and art contests. Parents are welcome to come to the meetings. Welby Way Olympics is also

being promoted to perhaps involve the other schools in the complex. Welby will be hosting an informational evening regarding gifted and high-achieving students.

6. Emergency Preparedness Drill – Mrs. Koff: The fall 2005 Emergency Exercise will be conducted on November 15, 2005. This year's drill will be a lockdown. Safety committee meets ahead of time to make sure that drills run smoothly. Teachers prepare their students in order to avoid students' anxiety. Welby has a cell phone tree, in addition to closed-circuit TV broadcast capability, and in-house communication.
7. Safe School Plan – Ms. Yoo: Each year every school must update their 2-part plan: Vol. I involves programs at the school concerning social-emotional issues. Vol. II is the logistical safe-school plan. LAUSD has computerized everything for easier facilitation and approval of the plans. Plans have been streamlined and standardized for use in all schools. Discussion of teachers reminding students of safety in light of recent neighborhood incidents.
8. School wide Recycling Program – Jennifer Yoo: A new program to be started. LA Conservation Corps will provide the bins and conduct assemblies, help with collection and pickup. Revenue will return to the school. Bin for paper was delivered today; other bins to be delivered soon.
9. POWW (Parents of Welby Way) Fundraising Update – Mary Tuszynski: Fall festival on Oct. 29th: \$3500 in pre-sold tickets; at least \$1500 in opportunity drawing tickets sold. Pledge drive: \$26,000 raised to date. Pledge drive is ongoing. Magazine drive raised the same amount as last year, despite concerns of conflict with pledge drive. Dinner Dance is Feb. 18th at Sagebrush Cantina. First meeting for interested parents is Nov. 7th.
10. Upcoming Site Council dates and refreshment volunteers:

November 22, 2005: Susie Wong/Gina Goodman
December 13, 2005: Sam Watson
January 24, 2005: Ramon Olivares
February 28, 2006: Ken Keyser
March 28, 2006: Debra Blick
April 25, 2006: Mauricio Aranda
May 30, 2006: Marcia Koff/Jennifer Yoo
June 13, 2006: Fran Jasper/Judy Lyttle

Meeting adjourned at 8:00 pm